



Employment and Training Opportunities North Area

Phone any of these Oxfordshire Hubs for more details:

Abingdon:	0845 6029279/01865328400
Banbury:	0845 6029288/01865 328440
Bicester:	0845 6029298/01865 328470
Didcot:	0845 6029299/01865 328480
East Oxford:	0845 6029315/01865 328490
Littlemore:	0845 6416424/01865 816202
Witney:	0845 6029284/01865 328730

REMEMBER!

To help us find the details that you want, tell us
the Opportunity

Ref. No. when you phone. Or search on line at

www.oxme.info/opportunities

*Is this last week's list? You can download the most up-to-date
versions at:*

[http://oxcentric.oxme.info/cms/content/opportunities-lists-
and-vacancy-bulletins](http://oxcentric.oxme.info/cms/content/opportunities-lists-and-vacancy-bulletins)

Young people can chat about opportunities online at

<http://oxcentric.oxme.info/cms/content/web-chat>

Location & Ref No	Opportunity	Description	Other Information	Salary	Contact Details
Bicester Ref: 14226797	Administration Assistant	Your duties would include typing quotes, typing of letters, answering e-mails, answering the telephone to customers and staff and general office duties.		£7.50 per hour	40 Plus Recruitment Ltd Tel: 01869 241254 E- Mail/Web site: info@40plusrecruitment. co.uk/ www.40plusrecruitment. co.uk
Witney and surrounding villages Ref: 14226217	Carers	You will provide care and support to clients in their own home by living in or through daily visits. Duties determined by the client might include shopping, household chores, help get up, wash and dress, prepare meals, accompany the client on social outings or holidays.	Ongoing training will be given-Safe handling of people and loads, Food Hygiene, Infection Control, First Aid, Health & Safety. Apprenticeships and NVQ's qualifications to further your career in Care.	Exceeds National Minimum Wage - enhanced rates for weekend work. 18 years plus	Amber Health Care Tel: 01235 531616 E- Mail/Web site: yr@amberhealthcare.co. uk / www.amberhealthcare.co. .uk
Bicester, (Weston on the Green) Ref: 14226050	Nursery Nurse	Working as a team, Maintaining high standards of care and practice, Developing strong parent and child partnerships, Demonstrating sound knowledge of the Early Years Foundation Stage, Undertaking shared responsibility of safeguarding and health and safety,	Opportunity to become a child's key person and develop their skills through training.	Dependent on qualifications and experience.	Bear Necessities Nursery Tel: 01869 351118 E-Mail/Web site: bearnecessitiesnursery@ hotmail.com

Location & Ref No	Opportunity	Description	Other Information	Salary	Contact Details
Bicester Ref: 14224361	Retail and Barista Vacancies	Various duties depending on which company you work for. Retail & Sales Assistants, stock control & warehouse, Baristas & other catering opportunities as well as cleaning opportunities. THIS IS NOT A SPECIFIC VACANCY. PLEASE LOOK ON THE WEBSITE FOR JOBS ADVERTISED NOW.	Training will depend on what each company offers		Bicester Village Tel: 01869 323 200 E-Mail/Web site: http://careers.bicestervillage.com/
Stratton Audley Ref: 14226317	Trainee Investigator	You will be working within a young team, in a pleasant working environment. You should be self motivated, have good brand awareness, computer literate, using the internet and Microsoft Office. NO VACANCIES AT THE MOMENT BUT WOULD LIKE APPLICATIONS AS THIS COULD CHANGE.	Training will be given. Subject to status, there are also opportunities for further education. no vacancies at the moment but welcome applications and for the right person would review the situation.	Starting salary £15,000 with excellent scope for future development.	Brand Solutions International Ltd. Tel: 0845 6787 007 E-Mail/Web site: www.brandsolut.co.uk matt.flegg@brandsolut.co.uk
Banbury Ref: 14222976	General Retail Vacancies	Working in various outlets in the centre when vacancies occur. Visit the website for the latest vacancies. THIS IS NOT A SPECIFIC VACANCY. PLEASE LOOK ON THE WEBSITE FOR JOBS ADVERTISED NOW. - Part-time Merchandise Associates - BHS now being advertised.	In-house training initially	Minimum Wage or more depending on outlet.	Castle Quay Shopping Centre Tel: 01295 256296 E-Mail/Web site: www.castlequay.co.uk/jobs

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Witney Ref: 14227126	Junior Office Assistant	Young person required to join our office team. Duties would include data entry using Sage accounting software, answering the telephone and general office duties. You should be reliable, good team player, good communication skills, enthusiastic	Opportunities to progress within the company and to undergo further training and development	At least National Minimum Wage	County Textiles Services Tel: 01993 709987 E-Mail/Web site: www.countytextiles.com / services@countytextiles.com
Eynsham Ref: 14226826	Casual Playworker	You will work busy days during term time at our breakfast club and after school club.		Meets National Minimum Wage	Earlyworld Kids Club Tel: 01865 881848 E-Mail/Web site: earlyworlddeynsham@yahoo.co.uk
Banbury Ref: 14226974	Sales Advisor Apprentice	Helping to ensure that the store environment, stock rooms & team rooms are clean & that Health and Safety standards are met. Receiving deliveries of stock & ensure that they items are prepared appropriately for the shop-floor and any other duties reasonably required	Apprenticeship NVQ training in Retail will be provided	Apprenticeship Training Wage applies	First4Skills Tel: 07943 877270 E-Mail/Web site: jonathan.fairfull@first4skills.com / www.first4skills.com
Kidlington Ref: 14226195	Print Finishing	Trainee position in - Print and Print Finishing. Sectors are Carton Manufacture, Envelope Manufacture, Digital Print Production, Hand Binding, Machine Printing, Mechanised Print Finishing and Binding, Print Administration and Customer Service.	Apprenticeship (Level 2) or Advanced Apprenticeship (Level 3) are both available. You will need to complete an NVQ portfolio, a City and Guilds technical qualification, and a Key Skills qualification	Apprenticeship Training Wage	Hunts Tel: 01865 853633 E-Mail/Web site: Sally@hunts.co.uk / www.hunts.co.uk

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Bicester Ref: 14227012	Administration Apprentice	You will carry out general administration tasks such as filing, photocopying, sending emails, taking calls etc.	Training towards an NVQ Level 2 in Business & Administration will be provided	£12,000 per year	Intraining Tel: 07595090192 E- Mail/Web site: priya.chowhan@intrainin g.co.uk
Bicester Ref: 14227011	Administrative Apprentice	You will carry out general administration tasks such as filing, photocopying, sending emails, taking calls etc.	Training towards an NVQ Level 2 in Business & Administration will be provided	£2.60 per hour but may pay more for right candidate	Intraining Tel: 07595090192 E- Mail/Web site: priya.chowhan@intrainin g.co.uk
Bicester Ref: 14226643	Hairdressing Apprenticeship	Duties include working in salon, shampooing, learning about basic styling, assisting with maintenance and running of the salon, assisting stylists, whilst working toward your NVQ	Apprenticeship - NVQ level 2, technical certificate and functional skills at level 1 English and Maths. (level of course depends on ability and salon and candidate requirements.	Minimum of £2.60 per hour, from £78 - £104 per week or more	Introtrain Tel: 01865 793196/ 07825972666 E- Mail/Web site: www.introtrain.com training.consultants@intr otrain.com
Bicester Ref: 14226472	Hairdressing Apprenticeships	Duties include working in salon, shampooing, learning about basic styling, assisting with maintenance and running of the salon, assisting stylists, whilst working toward your NVQ	NVQ level 2 and foundation modern apprenticeship and functional skills at level 1. (level of course depends on ability and salon and candidate requirements.	Minimum of £2.60 per hour, from £78 - £104 per week or more	Introtrain Tel: 01865 793196 E- Mail/Web site: www.introtrain.com training.consultants@intr otrain.com
Bicester Ref: 14226455	Hairdressing Apprentice	Duties include working in salon, shampooing, learning about basic styling, assisting with maintenance and running of the salon, assisting stylists, whilst working toward your NVQ	NVQ level 2 and foundation modern apprenticeship and functional skills at level 1. (level of course depends on ability and salon and candidate requirements.	Minimum of £2.60 per hour, from £78 - £104 per week or more	Introtrain Tel: 01865 793196/ 07825972666 E- Mail/Web site: www.introtrain.com training.consultants@intr otrain.com

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Banbury Ref: 14226454	Hairdressing Apprentice	Duties include working in salon, shampooing, learning about basic styling, assisting with maintenance and running of the salon, assisting stylists, whilst working toward your NVQ	NVQ level 2 and foundation modern apprenticeship and functional skills at level 1. (level of course depends on ability and salon and candidate requirements.	Minimum of £2.60 per hour, from £78 - £104 per week or more	Introtrain Tel: 01865 793196/ 07825972666 E- Mail/Web site: www.introtrain.com training.consultants@introtrain.com
Bicester Ref: 14227069	Crew Members	No experience necessary as training will be provided. Duties include serving customers, light cooking duties, cash handling, cleaning and general duties as required. Transport preferred as no public transport to site.	Training will be given	£6.08 per hour	Job Centre (Banbury & Bicester Tel: 0845 6060 234 E- Mail/Web site: http://jobseekers.direct.gov.uk
Drayton, Banbury Ref: 14227050	Care Assistant	Required to give care and assistance to elderly people. Duties will involve helping with personal hygiene, assisting with meals and general care. Meals on duty provided.	Full training available with opportunities to train to NVQ standards.	£6.77 per hour	Job Centre (Banbury & Bicester Tel: 0845 6060 234 E- Mail/Web site: http://jobseekers.direct.gov.uk
Standlake Ref: 14227113	Coachbuilder/Car penter Apprenticeship	An excellent opportunity for someone to work with a skilled tradesperson and be trained in all aspects of the business building vehicles to specification work involves using a variety of trades/skills focussing on Carpentry.	There will be in-house training and Apprenticeship training at a college in Coventry. Initial training will include carpentry, joinery, electrics, plumbing, welding and fabrication.	£5.00 per hour initially	J.S. Fraser Ltd Tel: 01865 303014 E- Mail/Web site: carole@jsfraser.com

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Standlake Ref: 14227112	Coachbuilder Apprenticeship	An excellent opportunity for someone to work with a skilled tradesperson and be trained in all aspects of the business. The company builds vehicles to specification, for example F1 race transporters to hospitality trailers, work involves using a variety of trades/skills.	There will be in-house training and Apprenticeship block release training at a college in Coventry. Initial training will include carpentry, joinery, electrics, plumbing, welding and fabrication.	£5.00 per hour initially	J.S. Fraser Ltd Tel: 01865 303014 E- Mail/Web site: carole@jsfraser.com
Witney Ref: 14227115	Crew Member	You'll be working in our fast moving, high energy environment and you should have a genuine smile, an ability to connect with customers making them feel valued. You'll need to be confident in approaching and dealing with diverse groups of people.	In house training will be given.	National Minimum Wage applies	McDonalds (Witney) Tel: 01993 709405 E-Mail/Web site: http://jobs.mcdonalds.co.uk/UK
Banbury Ref: 14226939	Crew Member	You'll deal with customers including making children feel welcome, handing out balloons, looking after customers' specific needs, keeping high standards of cleanliness in the dining area. It's your responsibility to establish and maintain positive communication.	You'll be working in our fast moving, high energy environment and we're looking for a genuine smile plus an ability to connect with customers and make them feel valued. Recognised training will be given.	National Minimum Wage applies	McDonald's Restaurant Ltd. Tel: 01295 270034 E-Mail/Web site: http://jobs.mcdonalds.co.uk/

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Witney and Chipping Norton Ref: 14225818	Playwork and Multi Activities	Year 1 work towards Playwork Level 2 Diploma in playwork , First aid, Level 2 award in Employment Awareness in Active leisure and learning . Work based in After school clubs and Holiday playschemes	Year 2 working towards NVQ Level 3 Playwork, Technical cert in the understanding of Playwork in the Sport and Leisure / Playwork Industry.	Meets National Standards	Oxford Active Limited Tel: 01865 594325 E- Mail/Web site: owenmcgovern@oxfordactive.co.uk www.oxfordactive.co.uk
Witney Ref: 14224412	Beauty Therapist Apprenticeship	You will learn all aspects of the beauty business, specialising in skin and care treatments to the face, body, hands and feet. The work includes applying make-up, facials, cleansing skin, steam treatments, eyebrow and eyelash treatments and massage using oils and creams.	Two and a half days in the Skin Care Clinic and one day at college (Thursday). You will achieve an NVQ2 in the first year and NVQ3 in the second year.	Training Allowance	Oxford International College of Beauty Tel: 01993 775858 E- Mail/Web site: info@oicb.co.uk / www.oicb.co.uk
Covering North Oxfordshire Ref: 14225942	Various Opportunities - Recruitment Agency	Commercial and industrial roles including; sales, call centre, HR, Finance, driving, warehouse work and much more. THIS IS NOT A SPECIFIC VACANCY. PLEASE LOOK ON THE WEBSITE FOR JOBS ADVERTISED NOW.		Depending on job role	Pertemps (Banbury) Agency Tel: 01235 819190 E-Mail/Web site: www.pertemps.co.uk
Banbury Ref: 14225162	Team Members	Duties include greeting and serving customers, preparing food. You must be friendly, outgoing, eager to please, have enthusiasm and passion and also the ability to handle a fast-paced working environment with positivity.	Full in house training will be provided	Meets National Minimum Wage SPECULATIVE APPLICATIONS PLEASE	Pizza Hut (Banbury) Tel: 01295 277422 E-Mail/Web site: http://www.pizzahut.co.uk/

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Witney Ref: 14226028	Mystery Shopper	Our aim is to provide pub and supermarket groups with a service to check their cashiers/bar staff are checking young people for ID when selling age restricted products. We need young adults to visit the premises and report back to us.	Training will be given	From £7-£12 a visit plus travel expenses 18-19 years	Serve Legal Tel: 020 7091 1080 E-Mail/Web site: info@servelegal.co.uk www.servelegal.co.uk
Bicester Ref: 14226025	Mystery Shopper	Our aim is to provide pub and supermarket groups with a service to check their cashiers/bar staff are checking young people for ID when selling age restricted products. We need young adults to visit the premises and report back to us.	Training will be given	From £7-£12 a visit plus travel expenses 18-19 years	Serve Legal Tel: 020 7091 1080 E-Mail/Web site: info@servelegal.co.uk www.servelegal.co.uk
Banbury Ref: 14225873	Mystery Shopper	Our aim is to provide pub and supermarket groups with a service to check their cashiers/bar staff are checking young people for ID when selling age restricted products. We need young adults to visit the premises and report back to us.	Training will be given	From £7-£12 a visit plus travel expenses 18-19 years	Serve Legal Tel: 020 7091 1080 E-Mail/Web site: info@servelegal.co.uk www.servelegal.co.uk
Hampton Poyle Ref: 14226273	Trainee Chef	You will learn how to work in a busy kitchen environment learning how to prepare and cook pizza's. Immediate start. You will need your own transport or you should live locally to be able to get to work as there is very little public transport.	You should be willing to work and learn.		The Bell Inn at Hampton Poyle Tel: 01865 376242 E-Mail/Web site: www.thebelloxford.co.uk

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Bicester Ref: 14225750	Nursery Nurse	Work with the team to look after the children, play with them and contribute to the smooth running of the nursery.	Uniform and training paid for. (closed between Christmas and New Year, 20 days annual leave plus all bank holidays increasing with length of service)	Meets National Minimum Wage, Overtime paid at time and a half.	Toad Hall Day Nursery (Bicester) Tel: 01869 248488 E-Mail/Web site: dclark@toadhalldaynursery.com www.toadhalldaynursery.com
Bicester Ref: 14225944	Various Opportunities - Recruitment Agency	Vacancy types available: Engineering/Technical, Site/Project Management, Trades and Labour, Rail, Commercial/Purchasing, Design/Design Management, Site Administration and Construction. THIS IS NOT A SPECIFIC VACANCY. PLEASE LOOK ON THE WEBSITE FOR JOBS ADVERTISED NOW		Depending on job role	Workstream Construction Services Ltd. Agency Tel: 01280 848888 E-Mail/Web site: careers@workstream.co.uk www.workstream.co.uk
Bicester Ref: 14227222	Apprenticeships	Site Carpentry and Bricklaying Apprenticeships. You will need a full time job with an employer in your chosen career and will support you in your apprenticeships. Training one day a week. You can apply for a place on an Apprenticeship before you find a suitable employer.	NVQ Diploma Level 2 & 3, Construction Diploma Level 2 & 3, Functional Skills - Maths & English Level 1 & 3, Employment Rights and Responsibilities.	16-19 years	ACE Training (Learning Provider) Tel: 01865 370040 E-Mail/Web site: c.parry@a-c-e-training.com / www.a-c-e-training.com

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Standlake, Witney Ref: 14227209	Engineering Apprenticeship	You will learn all aspects and depending on skills and aptitude you will focus on CNC Milling. Working alongside experienced engineers you will be taught to use manual machinery, how to operate a CNC Milling machine and eventually you will move on to programming.	Full training will be given to achieve an Apprenticeship or an Advanced Apprenticeship qualification.	Negotiable - Dependant on ability.	AC Precision Engineering Ltd Tel: 01865 301943 E-Mail/Web site: tony@acprecisionengineering.co.uk
Witney Ref: 14227354	Goods In Apprentice	The goods in apprentice is responsible to the Siemens goods in supervisor to assist with the safe handling goods passing through the customer factory. Safe loading and unloading of vehicles; Checking paperwork; Report all discrepancies and delivering items safely.	Full training will be given	£160.00 per week Closing date: 30/06/12	ATG Tel: 0845 894 9530 E-Mail/Web site: www.atg-training.co.uk future@atg-training.co.uk
Banbury Ref: 14227271	Service Engineer Apprentices	Installation & commissioning of equipment for company. Service clients machines, travel throughout UK and possibly overseas. Vehicle will be supplied. Full UK Driving License would be an advantage all though not essential.	Full Training will be given through Learning Provider and company.	£120 per annum Closing Date 1.7.12	ATG Tel: 01296 737804 07872 604385 E-Mail/Web site: www.atg-training.co.uk a.gates@atg-training.co.uk
Kidlington Ref: 14227192	Apprentice Nursery Nurse or Trainee	This position will initially be on a short term contract to cover maternity leave but with a chance of a permanent position at the end of it. We have a settled, friendly team of staff who take pride in their work.	Full training will be given to gain the necessary qualifications. We encourage our staff to maximise their potential by offering training up to Honours Degree and EYPS.	Apprenticeship wage or dependant on experience	Cygnat Nursery Tel: 01865 842 006 E-Mail/Web site: info@cygnat-nursery.co.uk www.cygnat-nursery.co.uk

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Eynsham Ref: 14227307	Carer Support Worker	You'll enable clients to remain independent in their own homes, provide good quality Personal care, support with medication, social activities, general/domestic duties, companionship and care relief dependent upon clients agreed support plan. Working hours between 7am-10pm	No experience is necessary as induction and training will be provided. Training and professional development and support, good pay rates and holiday pay. You will shadow an experienced carer for 2 weeks.	£8/hr upwards. Live-in £400/505 per week dependent upon care package Candidate must be 18 plus years	Goldsmith Personnel Ltd. Tel: 01295 201160 E-Mail/Web site: Mary.Russell@goldsmithpersonnel.co.uk w.goldsmithpersonnel.co.uk
Kidlington Ref: 14227305	Care Support Workers	You'll enable clients to remain independent in their own homes, provide good quality Personal care, support with medication, social activities, general/domestic duties, companionship and care relief dependent upon clients agreed support plan. Working hours between 7am-10pm	No experience is necessary as induction and training will be provided. Training and professional development and support, good pay rates and holiday pay. You will shadow an experienced carer for 2 weeks.	£8/hr upwards. Live-in £400/505 per week dependent upon care package Candidate must be 18 plus years	Goldsmith Personnel Ltd. Tel: 01295 201160 E-Mail/Web site: Mary.Russell@goldsmithpersonnel.co.uk w.goldsmithpersonnel.co.uk

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Chipping Norton Ref: 14227304	Care Support Worker	You'll enable clients to remain independent in their own homes, provide good quality Personal care, support with medication, social activities, general/domestic duties, companionship and care relief dependent upon clients agreed support plan. Working hours between 7am-10pm	No experience is necessary as induction and training will be provided. Training and professional development and support, good pay rates and holiday pay. You will shadow an experienced carer for 2 weeks.	£8/hr upwards. Live-in £400/505 per week dependent upon care package Candidate must be 18 plus years	Goldsmith Personnel Ltd. Tel: 01295 201160 E-Mail/Web site: Mary.Russell@goldsmithpersonnel.co.uk w.goldsmithpersonnel.co.uk
Banbury Ref: 14227303	Care Support Worker	You'll enable clients to remain independent in their own homes, provide good quality Personal care, support with medication, social activities, general/domestic duties, companionship and care relief dependent upon clients agreed support plan. Working hours between 7am-10pm	No experience is necessary as induction and training will be provided. Training and professional development and support, good pay rates and holiday pay. You will shadow an experienced carer for 2 weeks.	£8/hr upwards. Live-in £400/505 per week dependent upon care package Candidate must be 18 plus years	Goldsmith Personnel Ltd. Tel: 01295 201160 E-Mail/Web site: Mary.Russell@goldsmithpersonnel.co.uk w.goldsmithpersonnel.co.uk
Banbury (Bloxham) Ref: 14227302	Receptionist/Administrator	You will be the first contact on telephone for care staff, service users and other professionals. You will field calls as appropriate and take/deliver messages punctually, take minutes, file, postal duties, record and update database, support payroll and queries.	Willingness to learn new systems.	£14,000 per year	Goldsmith Personnel Ltd. Tel: 01295 201160 E-Mail/Web site: Mary.Russell@goldsmithpersonnel.co.uk w.goldsmithpersonnel.co.uk

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Banbury Ref: 14227296	Teaching Aquatics Level 2 Apprenticeship	You will expand your knowledge & skills within the leisure industry, including teaching aquatics, operations management & customer service. This opportunity will allow you to pursue a career within the leisure sector with the flexibility to work in a range of environments	Qualifications trained towards: 1st 4sport Level 2 Diploma in Coaching Learn to Swim (QCF), 1st 4sport Level 2 Award in Employment Awareness in Active Leisure & Learning plus other qualifications	£95 per week Closing date: Wednesday 16 May 2012	Institute of Swimming Tel: 01509 615456/467 07717 130384 E- Mail/Web site: www.swimming.org aimee.bell@swimming.org
Bicester Ref: 14227197	Hairdressing Apprenticeship	Duties include working in salon, shampooing, learning about basic styling, assisting with maintenance and running of the salon, assisting stylists, whilst working toward your NVQ	NVQ level 2 and foundation modern apprenticeship and functional skills at level 1. (level of course depends on ability and salon and candidate requirements.	Minimum of £2.60 per hour, from £78 - £104 per week or more	Introtrain Tel: 01865 793196/ 07825972666 E- Mail/Web site: www.introtrain.com training.consultants@introtrain.com
Bicester Ref: 14227196	Hairdressing Apprenticeship	Duties include working in salon, shampooing, learning about basic styling, assisting with maintenance and running of the salon, assisting stylists, whilst working toward your NVQ	NVQ level 2 and foundation modern apprenticeship and functional skills at level 1. (level of course depends on ability and salon and candidate requirements.	Minimum of £2.60 per hour, from £78 - £104 per week or more	Introtrain Tel: 01865 793196/ 07825972666 E- Mail/Web site: www.introtrain.com training.consultants@introtrain.com

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Banbury Ref: 14227366	Business Admin./Engineering Apprenticeship	Working for a local Engineering manufacturing company you will firstly work towards a Business Admin Apprenticeship and learn about products and gain Engineering/Electronic qualifications enabling you to manage your client list and fault find with products.	Most of your training will be directly linked to the career you have chosen, gaining practical experience in the Apprenticeship and Engineering/Electronic qualifications also. Two weekly assessments.	£100 per week plus travel expenses	Job Centre (Banbury & Bicester Tel: 0845 6060 234 E-Mail/Web site: http://jobseekers.direct.gov.uk
Banbury Ref: 14227365	Bikehut Mechanic	You will demonstrate that customers are your number one priority, deliver a quality and timely cycle build and repair service, right first time. Whatever your experience you should have a friendly, approachable personality, with a 'can do' attitude.	Applicants must be Qualified or have the ability to achieve the Halfords BCA qualification,	Closing Date 29th May 2012	Job Centre (Banbury & Bicester Tel: 0845 6060 234 E-Mail/Web site: http://jobseekers.direct.gov.uk
Bicester Ref: 14227301	Sales Associate	An opportunity to join an iconic luxury fashion brand seek to recruit an experienced high achieving Sales Associate. Based in Bicester Village you would be responsible for delivering a high level of customer service and the sales of ladies ready-to-wear and accessories.	You will have a desire to develop their skills within the fashion industry	£15000 TO £16000 PER ANNUM-rewarding bonus structure	Job Centre (Banbury & Bicester Tel: 0845 6060 234 E-Mail/Web site: http://jobseekers.direct.gov.uk
Bicester Ref: 14227142	Part time Seasonal Waiting Staff	Serving customers, serve lunch and dinners, wait on and re-set tables, and any other associated tasks as required. Ideal candidate must possess excellent communication skills, like to interact with the general public, presentable for this customer facing role, and flexible	Experience preferred but not essential as full training will provided.	Meets National Minimum Wage	Job Centre (Banbury & Bicester Tel: 0845 6060 234 E-Mail/Web site: http://jobseekers.direct.gov.uk

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Woodstock Ref: 14227295	Apprentice Chef	Duties: Working with the chefs, starting on salad section then progressing to other dishes, preparing and cooking fresh food, helping in the kitchen, washing up, and other cleaning duties as required.		£4.50 per hour	Job Centre (Oxford) Tel: 0845 6060234 E- Mail/Web site: www.jobcentreplus.gov.uk
Eynsham Ref: 14227333	Breakfast Club Playworker	We are looking for an enthusiastic, friendly person to join Earlyworld Kids Club. NVQ 2 or equivalent in playwork/childcare essential, experience with children aged 4-11 years preferred. Additional hours may be available after school or in holidays.	Training on company policies and procedures given	£6.49 per hour Closing date 18 May 2012	Job Centre (Witney) Tel: 0845 6060234 E- Mail/Web site: http://jobseekers.direct.gov.uk
Witney Ref: 14227332	Administration Assistant	Full range of reception admin duties, including photocopying, binding, laminating, some letter writing, incoming and out going post. You will be our first point of contact within the visiting centre so will include greeting people supplying tea/coffee, answering enquiries.	Training in company policies and procedures.	£7.07 per hour	Job Centre (Witney) Tel: 0845 6060234 E- Mail/Web site: http://jobseekers.direct.gov.uk
Long Hanborough Ref: 14227321	Kitchen Porter/Handy Person	Kitchen porter duties include keeping kitchen clean and tidy, general kitchen tasks and food preparation as directed by the chef. There will be some light gardening duties included for one shift per week, including weeding and general garden maintenance.	Training will be given	Meets National Minimum Wage	Job Centre (Witney) Tel: 0845 6060234 E- Mail/Web site: http://jobseekers.direct.gov.uk

Location & Ref No	Opportunity	Description	Other Information	Salary	Contact Details
Witney Ref: 14227319	Customer Team Member	Need to be committed, hard working, easily adaptable and have a passion for retail. Will be working on the fresh food department, so the position will involve heavy lifting of produce. Duties to include liaising with customers, delivering customer service, stock rotation.	Previous experience is not essential, as full training will be given.	National Minimum Wage	Job Centre (Witney) Tel: 0845 6060234 E- Mail/Web site: http://jobseekers.direct.gov.uk
Kidlington Ref: 14227352	Product Advisor Apprenticeship	You will be the first point of contact, meeting and greeting customers & filtering requests, so they get the best possible attention, there will often be more than one customer to handle at once.	Customer Service NVQ Level 2, Technical Certificate, Functional Skills Maths & English. Volkswagen residential week at Milton Keynes National Learning Centre on the 16 July 2012. Start work Monday 23 July	Apprenticeship wage of £2.60 per hour Closing date: 13 July 2012	Learning Skills Partnership Tel: 01482 338844 / 07432840521 E- Mail/Web site: employersolutions@learningskillspartnership.com
Bicester Ref: 14227148	Retail Assistants	This is a temporary position available immediately. You will work for busy designer outlets within Bicester Village.		£6.00-£7.00 per hour	Milton Park Tel: E-Mail/Web site:
Witney Ref: 14227363	Business Administration Apprentice	Daily Routine will include: Answering telephone for a variety of clients, filing, data processing, assisting with event organisation, banking, assisting customer & client with queries, use of Outlook, Word, Excel, PowerPoint, In House Intranet systems & other related tasks	Business and Administration NVQ 2, Technical Certificate, Literacy and Numeracy level 1 (if applicable)	£84 per week Closing date: 27 May 2012	Oxfordshire County Council - Adult Learning Tel: 01865 797424 07768 121621 E- Mail/Web site: www.oxfordshire.gov.uk/adultlearning

Location & Ref No	Opportunity	Description	Other Information	Salary	Contact Details
Chipping Norton Ref: 14227322	Play Assistant	Ideally we would like someone to work every day, but we can be flexible and will consider 3-4 days a week. Applicants should ideally have a relevant Level 2 qualification in Playwork or the equivalent and have plenty of experience of working with children.	Training will be given in company policies and procedures	Minimum Wage applies Closing date 25/05/12	OCC Early Years Tel: 0845604 2346 E- Mail/Web site: www.oxfordshire.gov.uk/ earlyyears
Banbury Ref: 14227157	Sports Coaching, Football & Rugby Apprenticeships	These Apprenticeships are designed for individuals who are looking to develop careers within Sport. All elements of the Apprenticeships will be delivered in and around Banbury, with elements taking place at Banbury United FC and the Banbury Campus of OCVC	Level 2 & Level 3 Apprenticeships available. To include; Activity Leadership, Diploma in Exercise, Health & Fitness Instructing, Sports Development, Diploma in Increasing Participation plus many more!	Apprenticeship Training Wage applies	Premier Sports Group Tel: 0845 264 1152 E-Mail/Web site: a.ginger@premiersportsgroup.co.uk/ www.premiersportsgroup.co.uk
Bicester Ref: 14227150	Pre-school Assistant	The right candidate should be interested in gaining an understanding of the early years curriculum in order to get involved as a Key Person, making observations and completing profiles for their allocated children.	First Aid and Child Protection Training will be provided. There are opportunities to develop qualifications related to child care and development.	Hourly rate £6.50 Start as soon as possible.	Steeple Aston Preschool Tel: 01869 340863 E- Mail/Web site: steepleastonpreschool.org.uk/steepleastonpreschool@yahoo.co.uk

Location & Ref No	Opportunity	Description	Other Information	Salary	Contact Details
Banbury Ref: 14227311	Restaurant Manager	Your main duty will be responsible and co-ordinate the smooth running of the restaurant ensuring customers enjoy their visit to The Church House restaurant. You will meet and greet diners, show them to their table, ensure they are comfortable, take food and drink orders	In house training will be given	Above National Minimum Wage	The Church House Restaurant & Bar Tel: 01295262292 E- Mail/Web site: http://www.churchhousebanbury.co.uk/
Ardley, Bicester Ref: 14227310	Room Attendants	As a member of the Housekeeping team, you will provide an exceptional service in room cleaning and room preparation. You'll ensure company brand standards of quality and cleanliness are maintain at all times and ensure safe and efficient use of all cleaning equipment.	In house training will be given.	£6.08 per hour	Travel Lodge (Ardley) Tel: 0870 0850950 E- Mail/Web site:
Witney Ref: 14227327	Baby Sitting Course	Things you need to know! Team Building; Babysitting Law; What makes a Good Babysitter; Dealing with challenging situations; First Aid Certificate; Food Hygiene Certificate; Sexual Health & Teenage Pregnancy; Substance Misuse & Alcohol; Accident Prevention/Fire Safety	The course is accredited by the British Red Cross and on completion you will receive a certificate of attendance/achievement, a British Red Cross First Aid Certificate and a Basic Food Hygiene.	Free course Aged from 14 - 19 years.	Witney Early Intervention Hub Tel: 01865 328730 0845 6029284 E- Mail/Web site: eiwitney@oxfordshire.gov.uk
Oxford - Blackbird Leys Campus Ref: 14227369	Motor Vehicle Apprentices	For the attention of Banbury students. There are lots of benefits when you bring your trade to Oxford & Cherwell Valley College. It's rewarding work and you will be using your excellent vocational skills to inspire our students to succeed.	You will received support with achieving your qualifications (Apprenticeship qualifications) and ambitions.	£96.20 per week. Regular pay Closing date: 21st May 2012	Banbury Guardian Tel: E-Mail/Web site: http://www.jobstoday.co.uk/

Location & Ref No	Opportunity	Description	Other Information	Salary	Contact Details
Oxford - Blackbird Leys Campus Ref: 14227368	Plumbing Apprentices	For the attention of Banbury students. There are lots of benefits when you bring your trade to Oxford & Cherwell Valley College. It's rewarding work and you will be using your excellent vocational skills to inspire our students to succeed.	You will received support with achieving your qualifications (Apprenticeship qualifications) and ambitions.	£96.20 per week. Regular pay Closing date: 21st May 2012	Banbury Guardian Tel: E-Mail/Web site: http://www.jobstoday.co.uk/
Oxford - Blackbird Leys Campus Ref: 14227367	Wood Trades Apprentices	For the attention of Banbury students. There are lots of benefits when you bring your trade to Oxford & Cherwell Valley College. It's rewarding work and you will be using your excellent vocational skills to inspire our students to succeed.	You will received support with achieving your qualifications (Apprenticeship qualifications) and ambitions.	£96.20 per week. Regular pay Closing date: 21 May 2012	Banbury Guardian Tel: E-Mail/Web site: http://www.jobstoday.co.uk/
Bicester, Banbury & Kidlington Ref: 14227371	Support Worker - Band 2	As a Support Worker you would provide the necessary support to enable people with a learning disability who live in the community to make their own choice about how they live their lives. This will include supporting them in their own homes and support in activities.	All new starters will receive comprehensive training and will be supported by the Trust in undertaking a level 2 Health and Social Care Diploma or a Health and Social Care level 2 apprenticeship.	£14,153 to £17,253 per annum, pro rata Closing date: 22 May 2012	Oxfordshire Learning Disability Trust Tel: (01865) 228127 E-Mail/Web site: www.jobs.nhs.uk/Recruitment.Admin@ridgeway.nhs.uk