



## **Latest vacancies - New this week**

*Contact the Education, Employment and Training Team on  
[opportunities@oxfordshire.gov.uk](mailto:opportunities@oxfordshire.gov.uk)*

### **Weekly Bulletin!**

It contains opportunities in and near Oxfordshire for young people aged 16-19 and up to age 25 for those with learning difficulties.

**Register a young person to receive updates, newsletters,  
Hot Jobs and more –**

[www.oxme.info/register](http://www.oxme.info/register)

Location & Ref No	Opportunity	Description	Qualifications and Training	Salary	How to apply	Contact details
Abingdon, Wantage, Berinsfield, Faringdon and Grove Ref: OP13188	Young Volunteers Programme Positions available: 2	<p>Getting involved in volunteering is a great way to build your confidence, skills and experience.</p> <p>Our six volunteer roles especially for young people aged 13 – 18 years cover a whole range of options; you could be active outdoors and connecting with nature or helping support our office teams with events, education and more.</p> <p>You don't need any previous experience to take on any of our young volunteer roles, full training and ongoing support is provided. All we ask is that you commit to a regular slot, whether that's weekly or monthly is up to you. If you're interested in one of our outdoor roles then appropriate clothing for all weathers is a necessity but chat to us, we can help if needed. See full details Young Volunteers Programme - Earth Trust</p>	None required.	None	To arrange a chat on the phone or book a visit to have a look around Earth Trust Centre and talk about the roles, contact our Volunteer Officer Nicola Williams. Closing date: Tuesday, December 31, 2024 - 12:00	<p>Earth Trust</p> <p>01865 407792</p> <p><a href="mailto:volunteering@earthtrust.org.uk">volunteering@earthtrust.org.uk</a></p> <p><a href="https://earthtrust.org.uk/get-involved/volunteer/young-volunteers/">https://earthtrust.org.uk/get-involved/volunteer/young-volunteers/</a></p>
Bicester and Kidlington Ref: OP13198	Sports Coach Apprentice Positions available: 6	<p>Supporting TFG and partnership programme Kidz Zone Club, you will benefit from an exciting opportunity to gain valuable experience as a Sports Coach delivering over 20 activities working mainly with children from ages 4 - 12. If you have a passion to inspire children to be active this is the perfect Sports Coach role for you. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246097">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246097</a></p>		£13,000.00 per year	<p>Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246097">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246097</a></p> <p>Closing date: Friday, May 31, 2024 - 12:00</p>	TFG COACHING LTD
Oxford, Headington and Wheatley Ref: OP13208	Optical Apprentice Positions available: 1	<p>Looking for a unique retail apprenticeship opportunity? Join us at Vision Express on an 18-month program where you'll earn a level 3 qualification in Optical Retail while receiving comprehensive training and support. This vacancy is for an Apprentice Optical Assistant based in Oxford. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245670">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245670</a></p>		£13,312.00 to £23,795.20 per year	<p>Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245670">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245670</a></p> <p>Closing date: Friday, May 31, 2024 - 12:00</p>	VISION EXPRESS LIMITED

Other Ref: OP13202	Nursery Apprentice Positions available: 1	As a Nursery Apprentice you will work alongside the nursery team to provide a high-quality caring environment for the children. Providing a wide range of activities for the children to engage in, as well as supporting the staff team. At the end of the apprenticeship, you will have a Level 3 Early Years Educator qualification. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246261">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246261</a>	£16,640.00 per year	Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246261">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246261</a> Closing date: Monday, May 6, 2024 - 12:00	BIG TOP NURSERY LIMITED
Witney, Carterton, Chipping Norton, Burford, Eynsham and Woodstock Ref: OP13197	IT Support Apprentice Positions available: 1	The apprentice's primary role is to provide excellent customer service and support to internal and external customers, by using tools or systems to problem solve and trouble-shoot routine and non-routine IT related problems. Required to monitor and maintain systems and/or platforms to maximise productivity and user experience. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245887">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245887</a>	£15,000.00 per year	Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245887">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245887</a> Closing date: Friday, May 31, 2024 - 12:00	DARKE & TAYLOR LIMITED
Banbury Ref: OP13211	IT Helpdesk Support Engineer Apprentice Positions available: 2	Launch Your IT Career! Join Our Team as an Apprentice Helpdesk Support Engineer. Gain Hands-On Experience, Mentorship, and Grow in a Dynamic Tech Environment. Apply Now! See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245389">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245389</a>	£18,000.00 per year	Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245389">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245389</a> Closing date: Friday, May 17, 2024 - 12:00	MIRRORSPHERE LTD
Other Ref: OP13192	Fire and Security Apprentice Engineer Positions available: 4	South Central Fire offer a range of Life Safety Systems services for commercial, industrial and residential premises covering South & Central England. Due to recent growth within their business, South Central Fire Ltd are looking to recruit 4x fire and security engineer apprentices to support the workload and grow the Security side of their business. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245531">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245531</a>	£16,640.00 per year	Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245531">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245531</a> Closing date: Saturday, June 1, 2024 - 12:00	SOUTH CENTRAL FIRE LTD

<p>Abingdon, Wantage, Berinsfield, Faringdon and Grove Ref: OP13209</p>	<p>Digital Solutions Apprentice (Degree Level) Positions available: 1</p>	<p>At the Smith Institute we use advanced mathematics, analytics and AI to help customers do some pretty amazing things. As a Digital Solutions Engineer apprentice you will join a busy team responsible for business systems, infrastructure and computing in a rapidly evolving IT environment while studying for your BSc with the Open University. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000244714">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000244714</a></p>	<p>£22,500.00 per year</p>	<p>Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000244714">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000244714</a> Closing date: Thursday, May 23, 2024 - 12:00</p>	<p>SMITH INSTITUTE LTD</p>
<p>Witney, Carterton, Chipping Norton, Burford, Eynsham and Woodstock Ref: OP13191</p>	<p>Business Administrator Apprentice Positions available: 1</p>	<p>This is a unique opportunity to start your career with a Level 3 Business Administration Apprenticeship in an organisation that provides services on behalf of a group of local Councils. You will be involved in all aspects of the handling of day-to-day tasks and providing general administration support to the wider Residential Service Group. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245443">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245443</a></p>	<p>£16,546.00 per year</p>	<p>Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245443">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245443</a> Closing date: Sunday, May 5, 2024 - 12:00</p>	<p>PUBLICA GROUP (SUPPORT) LIMITED</p>
<p>Didcot, Henley, Sonning Common, Thame, Wallingford and Woodcote Ref: OP13189</p>	<p>Bar and Waiting Apprenticeship Positions available: 1</p>	<p>Join us at Harvester, the nation's family favourite for feel-good dining. Famous for our fresh rotisserie chicken and unlimited salad bar since 1983. Fancy a fresh start? We want to hear from you. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245317">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245317</a></p>	<p>£13,416.00 per year</p>	<p>Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245317">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245317</a> Closing date: Wednesday, May 15, 2024 - 12:00</p>	<p>Bridge - Harvester - Oxford</p>
<p>Abingdon, Wantage, Berinsfield, Faringdon and Grove Ref: OP13199</p>	<p>Apprentice Trade Counter Sales Person Positions available: 1</p>	<p>Are you looking for a new challenge where you can earn while you learn? The role of a trade counter salesperson is to deliver high-quality products and services to the customers of their organisation. Your core responsibility will be to provide a high-quality service to customers which will be delivered from the depot. Full training given. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245873">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245873</a></p>	<p>£15,000.00 per year</p>	<p>Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245873">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245873</a> Closing date: Monday, May 13, 2024 - 12:00</p>	<p>HOWDEN JOINERY LIMITED</p>

Abingdon, Wantage, Berinsfield, Faringdon and Grove Ref: OP13190	Apprentice Retail Sales Assistant - Abingdon Positions available: 1	An Apprentice Retail Sales Assistant (Level 2) is required. The role will involve working in our store as a team member, while completing a qualification in retail. Duties will include: serving customers, setting up displays, stocking shelves and general shop keeping. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245407">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245407</a>	£17,542.20 per year	Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245407">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245407</a> Closing date: Friday, May 24, 2024 - 12:00	Savers
Oxford, Headington and Wheatley Ref: OP13210	Apprentice Laboratory Technician – BioEscalator Positions available: 1	We have an exciting opportunity for you to join the University of Oxford as an Apprentice Laboratory Technician in BioEscalator, Medical Sciences. The BioEscalator Apprentice Laboratory Technician will be a key member of the BioEscalator team, assisting and learning from our experienced Laboratory Manager and the other members of the team. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246395">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246395</a>	£23,706.00 per year	Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246395">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246395</a> Closing date: Monday, May 20, 2024 - 12:00	BioEscalator
Oxford, Headington and Wheatley Ref: OP13200	Apprentice Fork Truck Engineer - Oxford Positions available: 1	Are you searching for an exciting career opportunity? Have you ever thought about what it takes to become a forklift engineer? Our Level 3 apprenticeship in Lift Truck & Powered Access Engineering is an ideal opportunity to launch you into a rewarding career in a market-leading organisation. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246387">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246387</a>	£13,312.00 to £23,795.20 per year	Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246387">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246387</a> Closing date: Friday, May 31, 2024 - 12:00	LINDE MATERIAL HANDLING (UK) LIMITED
Other Ref: OP13201	Apprentice Dental Nurse Positions available: 1	The apprenticeship in dental nursing is an 18-month government funded course City & Guilds Level 3 Extended Diploma in Dental Nursing. The job entails assisting the dentist, sterilising equipment, reception and any other ad hoc duties as may be required. See full details at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246316">https://www.findapprenticeship.service.gov.uk/apprenticeship/1000246316</a>	£13,312.00 per year	Apply online at <a href="https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246316">https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000246316</a> Closing date: Wednesday, May 22, 2024 - 12:00	Upton Dental Surgery

Abingdon,  
Wantage,  
Berinsfield,  
Faringdon and  
Grove  
Ref: OP13194

Apprentice Client  
Adviser  
Positions available: 1

Partners& are looking for five Apprentice Client Advisers to join our team in September 2024. If you're considering a career in insurance or starting a new career and would like to work with a people-centric, collaborative, and values-driven business, we have an opportunity for you. We're looking for positive people with a can-do attitude! See full details at <https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245635>

£20,000.00  
per year

Apply online at  
<https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245635>  
Closing date: Friday, May  
17, 2024 - 12:00

PARTNERS&  
LIMITED

Other  
Ref: OP13193

Advanced  
Apprentice Waste  
Prevention Officer  
Positions available: 1

We're looking for a passionate and energetic person to join our Waste Prevention Team in Neighbourhood Services. You'll combine work-based training along achieving an Advanced (Level 3) qualification in Business Administration that will help you towards a career in the field of waste management. See full details at <https://www.findapprenticeship.service.gov.uk/apprenticeship/1000245295>

£12,347.00  
per year

Apply online at  
<https://www.findapprenticeship.service.gov.uk/apprenticeship/apply/1000245295>  
Closing date: Tuesday,  
May 7, 2024 - 12:00

Buckinghamshire  
Council